

**Council On State Taxation (COST)
May 7 – 11, 2023**

Meals

- 5 breakfasts
- 5 lunches
- 5 days of AM and PM breaks
- 3 receptions/happy hours

| Day | Time | # PPL | Name | Set | Room | F&B/AV/Mechanical |
|--------|------------------|-------|----------------------------------|----------------|--|---|
| Sunday | 12:00 – 24 hours | 4 | Office | CR | | |
| | 6:00 – 8:00 | 100 | Reg/Dinner | Flow | | |
| Monday | 24 hours | 4 | Office | CR | | |
| | 7:45 – 8:30 | 160 | All | CR | Can be same room as Basic School (All Registrants) | |
| | 7:45 – 5:30 | 15 | Speaker Ready Room | Conference | | 5 six foot tables around parameter of room |
| | 7:45 – 12:30 | 95 | Basic School | CR | | 1 LCD Projector Package, 1 podium mic, 2 lav mics |
| | 8:00 – 8:45 | 60 | Income/Sales School | CR/Theater | | 1 LCD Projector Package, 1 podium mic, 2 lav mics |
| | 1:30 – 5:30 | 71 | Basic School (Income/SALT Track) | CR | | 1 LCD Projector Package, 2 lav mics |
| | 1:30 – 5:30 | 20 | Basic School (Sales Track) | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:45 – 5:30 | 44 | Income Tax School | CR | | 1 LCD Projector Package, 2 lav mics |
| | 8:45 – 5:30 | 16 | Sales Tax School | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:45 – 5:30 | 16 | 12 facilitated breakouts | Pods of 4 each | | Flip Chart and markers in each, set for 15 each |
| | 11:45 – 1:30 | 140 | Lunch | | | None |
| | 6:30 – 8:30 | 140 | Reception | | | 1 LCD Projector Package, 1 lav mic |

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|------------------|--------------|-----|---|--------------|--|---|
| Tuesday | 8:30 – 5:30 | 71 | Basic School (Income Track) | | | 1 LCD Projector Package, 2 lav mics |
| | 8:30 – 5:30 | | Speaker Ready Room | Conference | | |
| | 8:30 – 5:30 | 29 | Basic School (Sales Track) | | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 1:30 – 5:30 | 44 | Income Tax School | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:45 – 5:30 | 16 | Sales Tax School | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:45 – 5:30 | | 11 facilitated breakouts | Small Rounds | | Flip Chart and markers in each, set for 15 each |
| | 12:00 – 1:00 | 140 | Lunch | | | None |
| | 6:16 – 8:15 | 75 | Game Night – Crudite for 30 people, Artisanal Cheese Selection for 30 people, 100 pieces BBQ Pulled Pork Biscuits, 100 pieces Chicken Wings, 2 Roasted Turkey Breast Carvings, self serve house red and white wines, domestic and imported beer, assorted soft drinks and bottled water | Rounds | | 1 lav mic |
| Wednesday | 8:00 – 3:30 | 62 | Basic School (Income Track) | CR | | 1 LCD Projector Package, 2 lav mics |
| | 8:30 – 5:30 | 15 | Speaker Ready Room | Conference | | |
| | 8:00 – 10:30 | 29 | Basic School (Sales/SALT Track) | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 11:00 – 3:30 | 20 | Basic School (Sales) | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 11:00 – 3:30 | 9 | Basic School (SALT Track) | CR | | 1 LCD Projector Package, 1 speaker table, no mics |

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|-----------------|--------------|-----|--|--------------|--|---|
| | 8:30 – 5:30 | 44 | Income Tax School | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:30 – 5:30 | 16 | Sales Tax School | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:30 – 5:30 | | 10 facilitated breakouts | Small Rounds | | Flip Chart and markers in each, set for 15 each |
| | 12:00 – 1:00 | 140 | Lunch | | | None |
| Thursday | 8:00 – 5:30 | 71 | Basic School (Income Track/SALT Track) | CR | | 1 LCD Projector Package, 1 podium mic, 2 lav mics |
| | 8:00 – 5:30 | 15 | Speaker Ready Room | Conference | | |
| | 8:00 – 5:30 | 20 | Basic School (Sales Track) | CR | | 1 LCD Projector Package, 1 speaker table, no mics |
| | 8:30 – 12:30 | 60 | Income/Sales Tax School | CR | | 1 LCD Projector Package, 2 lav mics |
| | 8:00 – 5:30 | | 5 facilitated breakouts | CR | | Flip Chart and markers in each, set for 15 each |
| | 12:00 – 1:00 | 140 | Lunch | | | None |
| Friday | 8:00 – 1:00 | 91 | Basic School (All Tracks) | CR | | 1 LCD Projector Package, 2 lav mics |
| | 1:00 – 2:00 | 91 | Lunch | | | |